



How to work with a VA

When working with a VA your objective is to get more work done from your VA than it takes you to manage them. The key is communication. But not just any communication, it needs to be efficient. Email ping-pong and lengthy video conference calls won't cut it.

You need to systemise your communications and task management. There are plenty of software packages to choose from to help you have structured communication and task management. Finding the right one for your business can seem daunting but at VaVaVoom we are able to recommend the best solution for your particular business and how you work.

To get the most from your VA you both need to work in the same way using the same software. This can be a problem for many business owners as the VA may be the other side of the world, so getting them to work in the same fashion can be challenging.

We train the VAs in the same way we train our clients. As such it's easy for them to work together.

This also means that should your VA not be available, due to illness or holidays for example, another VA can step in and work with exactly the same processes.

There is full support for you from our training videos and live webinars as well as our dedicated, live help desk. Our clients also support each other with ideas and advice through our private member Facebook page.

Systemising your business and following our tried and tested processes allows for smooth, time efficient management of the delegated tasks and projects.

Sign up or arrange a call now to discuss how we could help.